

Executive Committee Meeting Agenda & Minutes

Wednesday September 20th, 2006 - 9:00am – 4:00pm
 NIBS Headquarters – Main Conference Room –
 1090 Vermont Avenue, NW, Suite 700 | Washington, DC 20005-4905

9:00 am	Opening Comments – Chair, Deke Smith
9:25 am	Fundraising Task Team Report – Ric Jackson
9:50 am	Scoping Task Team Report – Dianne Davis
10:15 am	Development Task Team Report – Bill East
10:40 am	Testing Task Team Report – Patrick Suermann/Kent Reed
11:05 am	Communications Task Team Report – Alan Edgar
11:30 am	Business Process Integration Task Team Report – David Jordani
11:55 am	Quick break
12:00 Lunch	Open Forum Discussion
1:00 pm	Discussion of NBIMS proposed content
3:30 pm	Other Business
3:45 pm	Next meetings: Mon., Oct 30, 2006 in conjunction with buildingSMART week Wed., Dec 6, 2006 in conjunction with AEC-ST Wed., Jan 17, 2007
4:00 pm	Adjourn

Executive Committee Members:

<input checked="" type="checkbox"/> Markku Allison AIA (Alt.)	MAllison@aia.org
<input checked="" type="checkbox"/> Andy Fuhrman - OSCRE	andy.fuhrman@oscre.org
<input checked="" type="checkbox"/> Bill Brodt - NASA	wbrodt@nasa.gov
<input checked="" type="checkbox"/> Bob Bank – COE	Robert.Bank@hq02.usace.army.mil
<input checked="" type="checkbox"/> David A. Jordani, FAIA – Process Integration	djordani@jordani.com
<input checked="" type="checkbox"/> Steve Hagan – GSA	Stephen.hagan@gsa.gov
<input checked="" type="checkbox"/> David Hammond - USCG	DHammond@comdt.uscg.mil
<input checked="" type="checkbox"/> H. Michael Hill – CSI (Co-Rep)	mhill@tortigallas.com
<input checked="" type="checkbox"/> Deke Smith – OSD – Chair	deke@dksic.net
<input checked="" type="checkbox"/> Earle Kennett - NIBS	ekennett@nibs.org
<input checked="" type="checkbox"/> Francois Grobler - IAI	f-grobler@cecer.army.mil
<input checked="" type="checkbox"/> Calvin Kam – GSA (Alt.)	calvin.kam@gsa.gov
<input checked="" type="checkbox"/> Greg Ceton - CSI	GCeton@csinet.org
<input checked="" type="checkbox"/> Mark Reichardt – OGC	mreichardt@opengeospatial.org
<input checked="" type="checkbox"/> Ric Jackson – FIATECH - Fundraising	jackson@fiatech.org
<input checked="" type="checkbox"/> Thomas Gay - FM Global	thomas.gay@fmglobal.com
<input checked="" type="checkbox"/> Tony Rinella - AIA	tr@anshen.com

Task Team Chairs:

<input checked="" type="checkbox"/> Scope	Dianne Davis - AEC Infosystems	D.Davis@AECinfosystems.com
<input checked="" type="checkbox"/> Development	Bill East – COE	bill.w.east@erdc.usace.army.mil
<input checked="" type="checkbox"/> Testing	Patrick Suermann – UFL	suermann@ufl.edu
<input checked="" type="checkbox"/> Communication	Alan Edgar - GSI	aedgar@graphicsystems.biz

Others Attending by Phone: (This is an incomplete list please see minutes below)

<input checked="" type="checkbox"/> Lewis Hecht	OGC for Mark Reichardt
<input checked="" type="checkbox"/> Kent Reed	NIST for Patrick Suermann
<input checked="" type="checkbox"/> Mark Palmer	NIST
<input checked="" type="checkbox"/> Kimon Onuma	Onuma Design
<input checked="" type="checkbox"/> Bob Carlson	Woolpert

Action items:

1. Identify chair for the Consensus Committee - OPEN
2. Approval of generic slide show – Referred for revision
3. Review of annotated outlines – Progressing
4. Add items to portal calendar – Requested by end of month
5. Provide task team POC's to Alan Edgar – by end of month
6. Develop template for final document – Need by mid October
7. Develop Business plan – Under consideration

Minutes

Opening Comments – Chair, Deke Smith

The meeting was called to order at 9:00 and was available on both voice conference and on the web via the gotomeeting site. However we started the meeting in a smaller conference room and had to use a speaker phone which reduced the audio quality somewhat. We later moved to the regular board room.

Deke welcomed everyone to the expanded meeting and noted that the participants who were not on the executive committee would have a chance to add their comments during the lunch time open forum, but that the floor was only open to executive committee members until that time so that we could ensure that the business of the committee was conducted in a timely fashion.

Deke also discussed the recent events concerning the NIBS Board of Directors and the IAI-NA Council and buildingSMART Council. In summary there was a proposal made by the IAI-NA due to concern over the lack of progress to establish the buildingSMART Council and to bring several of the NIBS products under that new council, to include WBDG, NBIMS, NCS and potentially others. This position was supported by the Chairman of the NIBS Board and Patrick MacLeamy, chairman of the IAI International presentation this to the NIBS Board of Directors. An alternate proposal was also presented by Deke and Bill Brodt to have the buildingSMART Council be a coordinating group to not only coordinate the work inside of NIBS, but also other activities occurring outside NIBS. It was further felt that the buildingSMART council should operate at a higher conceptual level and focus its efforts on the overall improvement of productivity in the US construction industry mustering resources from all facets of the industry. The outcome of the meeting with the NIBS Board of Directors ended with a committee being formed made up of NIBS BOD and IAI-NA BOD members along with Deke and Bill to make a recommendation back to the NIBS BOD during their January meeting. This position of the board members resulted in the chairmen of the NIBS Board of Directors resigning his position. While these issues certainly could affect the NBIMS effort it is clear that we are free to continue moving forward with completing the NBIMS version 1.0 as all parties agree that this effort is critical to the industry.

Fundraising Task Team Report – Ric Jackson

Ric Jackson made a short presentation highlighting the kick-off of the Charles Pankow Foundation effort to develop Information Delivery Manuals for pre-cast concrete. This project is on schedule and moving forward. Ric also re-iterated the need for a business plan for NBIMS. We will continue to work on this product, the development of which has spawned several other useful products to date, to include our frequently asked questions web page.

Scoping Task Team Report - Dianne Davis

Dianne reported that she is progressing with development of the Information Delivery Manuals in preparation for her trip next week to Lisbon to present our work to the international community. Upon her return she will incorporate what she learned from the international community along with the work being done at NIST and Georgia Tech related to the CIS/2-IFC conversion. She also re-iterated the need for the IDMs to be available in a web environment to ensure that the IDMs are mineable so that people know what is under development. She also reported on several other presentations that she will be giving over the next few months to include the FIATECH meeting in Denver on November 7-8. To that Alan reminded everyone to put the presentations on the calendar located in the portal. There was some concern raised over the development efforts continuing with OmniClass and she and Greg Ceton assured the group that

they too were working together. Dianne also announced that she has been working with BIM World and they have come out and endorsed the NBIMS effort and are publicly announcing that support. She will also be working with the Department of Homeland Security Geospatial Data Content Group and introduce them to our standard and efforts.

Development Task Team Report – Bill East

Bill East was not available for the meeting and no report was submitted, however it was noted by Bill Brodt that the COBIE project remains on schedule and that a review meeting is planned for early October. He also indicated that he has lined up a number of the major CMMS vendors to participate in testing COBIE using a data set they developed from a project at Stennis.

Testing Task Team Report – Patrick Suermann

Since Patrick was in class at the time of the task team report, Kent Reed who is the co-chair of this team presented their report. Their report is attached. Discussion concerning the types of testing required and what items were to be tested ensued. Questions were poised concerning the relationship with agcXML and the relationship to that effort was discussed. Patrick has also been very involved with the improvements to the capability maturity model and has developed a spreadsheet that allows people to evaluate the maturity of a specific BIM. This will be tested on several examples over the coming months and results provided.

Communications Task Team Report – Alan Edgar

Alan is focusing on the production of the NBIMS document and format of the product was discussed. It was decided that although it is not intended to be distributed as a printed document that it should be developed as one and distributed in PDF via the web site. Alan recommended that we hire a technical editor to do the final edits. The document is currently estimated to be approximately 150 pages in length, although a more accurate number will be generated as we move into the writing phase. It was also recommended that template be developed for the document that all authors would adhere to which would ease the final production effort. Deke Smith will act as the project manager. The consensus process will occur after writing is complete and consist of two levels, first the big picture items which will work similarly to the ISO process and likely even involve international comments. The other aspect will be related to implementation issues. Kent brought up the fact that you can only have two of the three – good, fast and cheap. If you want it good and fast it won't be cheap and if you want it fast and cheap it won't be good and if you want it good and cheap it won't be fast. Since we are on the later track, the document will take a little longer. This is where some resources to hire editors to help each author would help the process along.

The proposed production schedule will be:

- Complete outlines by September 30th
- Review and comment by October 15th
- Initiate writing sections October 15th
- Post initial draft documents to portal to finalize scope and size by October 30th
- Complete documents by November 30th
- Begin assembly and editing December 1st
- Post first draft version to portal on December 6th
- Complete editing and assembly December 31st
- Initiate consensus process January 1st

Alan also came back from the CURT meeting with some insight as to how the standard is possibly being viewed by others. This goes back to the current stove piped implementations of BIM and folks not necessarily seeing the implications of passing information along to others. It is clearly easier to operate in your own stove pipe as interoperability and sustainability are not issues, however for BIM to realize its full potential those problems do come to front and center. It is hoped that we can continue our education of the industry. This is also another opportunity for the buildingSMART initiative.

Alan has not yet received POC's for each of the task teams. Please provide those to him before the end of the month.

Alan also asked that we add upcoming events and other items to the portal calendar on a regular basis.

Business Process Integration Task Team Report – David Jordani

David has initiated establishing a group of folks to work on this task team and has attached a report; however they have not yet initiated any regular meetings or begun work on any specific projects.

Open Forum Discussion – Deke Smith

This was our first open forum and there were a few questions asked during the session. Several people joined into the meeting early and listened to the task team reports as we had hoped. Deke Smith previewed the generic slides that are going to be made available to executive committee members for use in various presentations. It was decided that a little more work was needed on those slides and once completed they will be posted for use by executive committee members. Others may request certain slides, but we will not make them totally publicly available since they are constantly being updated and we would like to keep some control over the versions that are available. The process worked well and provided a more open process to the NBIMS effort. This is felt to be important as we want to be as inclusive as possible in our process. We will plan on the same format for next meeting. It was anticipated that a list could be produced of the attendees, but that was not the case. We did record the names of a few who spoke, but there were others we missed, and we apologize for that. Thanks to all who participated.

Discussion of NBIMS proposed content – Deke Smith

The outlines are being posted and we now have well over half posted. There are however several important ones that still need to be posted. It was requested that authors review not only their outlines, but also the others that are posted to ensure that we are covering all the areas of the standards that need to be covered prior to beginning the actual writing of the sections. It was requested that all outlines be posted by September 22 and that the review process be completed by October 15th.

It was identified that while we will have all the sections written and a raw version of the NBIMS available by the end of the year as promised the editing and consensus process will take us into the new year. Therefore the consensus version of the standard will not be available until the end of March 2007.

Being no other business the meeting adjourned at approximately 1:10pm

The next meeting will be held at NIBS on MONDAY, October 30th at 9:00 am in the main conference room.